



# Penrith Town Council

Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR  
Tel: 01768 899773 Email: townclerk@penrithtowncouncil.co.uk

Date: 13 November 2018

Dear Councillor

You are hereby summoned to attend a meeting of the:

## **SPECIAL MEETING FINANCE COMMITTEE**

to be held on:

Tuesday 20 November 2018 10.30am – 12.00noon, Board Room, Penrith  
Town Council Office, Church House.

A handwritten signature in black ink that reads "V. Tunnadine".

Mrs V. Tunnadine

## **TOWN CLERK**

*(Please Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public)*

When it is proposed to consider the following business: -

**PENRITH TOWN COUNCIL**  
**AGENDA SPECIAL MEETING FINANCE COMMITTEE**  
**20 NOVEMBER 2018**

**10.30am – 12noon Board Room, Penrith Town Council Office, Church House.**

**1. Apologies for absence**

To receive apologies from members.

**2. Declaration of interests and dispensations**

Members will be asked to disclose their interests in matters to be discussed and to decide requests for dispensations.

**3. Public participation**

Members of the public, who have requested in writing to speak prior to the meeting, are invited to speak on matters related to the agenda for up to three minutes.

**4. Public bodies (admission to meetings) act 1960**

To consider whether any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

**5. Budgetary Control Statement: Quarter 2 2018/19**

- a) To consider the second quarter's budgetary control report.
- b) To consider the bank reconciliations for the second quarter.

**6. Staff Sub Committee Recommendations**

To consider for approval the recommendation from the Staff Sub-Committee regarding Staff Training.

**7. Next meeting**

To note that the next Finance Committee Meeting will be held on Monday 14 January 2019 in the Board Room, Penrith Town Council Office, Church House at 2.00 pm.

**For the Attention:** All members of the Penrith Town Council Finance Committee:

Cllr. Kenyon

**Chairman**

Cllr. Burgin

**Vice Chairman**

Cllr. Baker

Cllr. Bowen

Cllr. Jackson

**For Information only:** All other members of the Penrith Town Council

**Councillors**

Cllr. Briggs

Cllr. Donald

Cllr. Clark

Cllr. Lawson

Cllr. Monk

Cllr. Whipp

Cllr. Thorley