



Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR
Tel: 01768 899773 Email: townclerk@penrithtowncouncil.co.uk

Minutes of the meeting of the:

FINANCE COMMITTEE

Held on:

Tuesday 20 November 2018 10.30 am – 12.00 noon Board
Room, Penrith Town Council Office, Unit 1, Church House, 19-24
Friargate.

PRESENT:

Cllr. Baker

Cllr. Bowen

Cllr. Jackson

Responsible Finance Officer

**PENRITH TOWN COUNCIL
DRAFT MINUTES
FINANCE COMMITTEE 20 NOVEMBER 2018**

FIN.COM.18/50 Appointment of Chairman

In the absence of the Chairman and Vice Chairman, Councillor Jackson was appointed Chairman for the meeting.

FIN.COM.18/51 Apologies for Absence

Apologies for absence were received from Councillors Kenyon and Burgin.

FIN.COM.18/52 Public Participation

No members of the public had requested in writing to speak prior to the meeting.

FIN.COM.18/53 Public Bodies (Admission to Meetings) Act 1960

It was agreed that no agenda items be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

FIN.COM.18/54 Budgetary Control Statement: Quarter 2 2018/19

A. Members considered the second quarter's budgetary control report. This recorded an overall underspending of £31,313 against the profiled budget for the year to date. The RFO responded to Members' questions for clarification of details contained in the report.

RESOLVED THAT:

The budgetary control statement for the quarter be approved.

B. Members considered the Bank Reconciliation for the second quarter.

RESOLVED THAT:

The bank reconciliation for the second quarter of the 2018/19 year be approved and signed by Cllrs. Jackson and Baker.

FIN.COM.18/55 Staff Sub Committee Recommendations

Members noted that the Staff Sub Committee Recommendation report, which had been circulated with the agenda for the meeting, had been withdrawn.

Chairman:

Date:

For the Attention: All members of the Penrith Town Council Finance Committee:

Cllr. Kenyon **Chairman**

Cllr. Burgin **Vice Chairman**

Cllr. Baker

Cllr. Bowen

Cllr. Jackson

For Information only: All other Members of the Penrith Town Council

Councillors

Cllr. Briggs

Cllr. Clark

Cllr. Donald

Cllr. Lawson

Cllr. Monk

Cllr. Whipp

Cllr. Thorley