



Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR
Tel: 01768 899773 Email: deputytownclerk@penrithtowncouncil.co.uk

DATE: 28 May 2019

Dear Councillor

You are hereby summoned to attend a meeting of the:

PLANNING COMMITTEE

to be held on:

Monday 3 June 2019, 2.15 pm - 4.00 pm the Boardroom, Penrith Town Council Offices, Unit 1, Church House, 19-24 Friargate, Penrith

Mrs V. Tunnadine

TOWN CLERK

(Please Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public)

When it is proposed to consider the following business:-

AGENDA FOR THE PLANNING COMMITTEE

Monday 3 June 2019

2.15 PM – 4.00 PM

**the Boardroom, Penrith Town Council Offices, Unit 1, Church House,
19-24 Friargate, Penrith**

1. Apologies for Absence

To receive apologies from members.

2. Appointment of Vice Chairman

To appoint a Vice-Chairman of the Planning Committee for the 2019-2020 municipal year.

3. Election of Chairman of Neighbourhood Plan Group

To elect the Chairman of the Neighbourhood Plan Group for the remainder of the municipal year.

4. Declaration of Interests and Dispensations

To receive any declarations of interest by elected or co-opted Members of any disclosable pecuniary or other registrable interests relating to any items on the agenda for this meeting and to decide requests for dispensations. Members are reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered

***Note:** If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk in advance of the meeting*

5. Public Participation

Members of the public who have requested in writing to speak prior to the meeting, are invited to speak on matters related to the agenda for up to three minutes.

6. Public Bodies (Admission to Meetings) Act 1960 – Excluded Item

To consider whether any agenda items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Planning Applications

a) Delegated Responses – To Note

Planning Application 19/0275
Number:
Site Address: 13 FOSTER STREET PENRITH CA11 7PD
Description: LISTED BUILDING CONSENT FOR THE REMOVAL OF WET
DASH ON FRONT ELEVATION

Response: No Objection

Planning application 19/0267
number:
Site address: 14 HUTTON HILL PENRITH CA11 8DU
Description: Proposed extensions and new access for off street
parking driveway.

Response: No Objection

Planning application 19/0293
number:
Site address: LAND AT BRIDGE LANE / TYNEFIELD DRIVE PENRITH
CA11 8JA
Description: Removal of the stem of T6; Replacement tree for G4
- Quercus 10-12cm; Replacement tree for G1 -
Quercus Robur 6-8cm; Replacement tree for T6
Quercus Palustris 10-12cm; All replacement trees
are either large air pots or containers and each will
be staked and after care will be given for the first
year. Tree Preservation Order No 77, 1996, Bridge
Lane / Tynefield Drive, Penrith; Reason:
Replacement trees as required by TPO regulations.

Response: No objection if the proposal meets the approval of the
Arboreculturist, TPOd trees are being replaced as required by regulation.

Planning application 19/0301
number:
Site address: 42 MAYBURGH AVENUE PENRITH CA11 8PA
Description: Demolition of detached garage and erection of two
storey gable extension.

Response: No Objection

Planning application 19/0304
number:
Site address: BRACKENTHWAITE MAIDENHILL SALKELD ROAD
PENRITH CA11 8SQ
Description: Two storey extension to West elevation.

Response: No Objection

Planning Application 19/0300
Number:
Site Address: 1 & 2 BEACON GARDENS PENRITH CA11 8BE
Description: Variation of condition 2 (plans compliance) to include house type modifications to units 1 and 2 attached to approval 06/0434.

Response: No Objection

Planning application 19/0297
number:
Site address: ARMSTRONG and FLEMING LTD GARAGE ROPER STREET PENRITH CA11 8HT
Description: Variation of condition 2 (plans compliance) to include various amendments attached to approval 17/0771.

Response: No Objection

Planning Application 19/0232
Number:
Site Address: WHSmith 4 ANGEL SQUARE PENRITH CA11 7BT
Description: Remove existing entrance doors, and replace with automatic bi-fold doors.

Response: No Objection

Planning application 19/0321
number:
Site address: BLENCATHRA HOUSE GRAHAM STREET PENRITH CA11 9LE
Description: Fell Beech tree due to longer safety concerns due to position in the garden, amount of growth remaining and proximity to adjacent wall; Penrith New Streets Conservation Area.

Response: If agreed by the Tree Officer would like to see it replaced by appropriate planting with all works being carried out after the bird breeding season

Planning application 19/0296
number:
Site address: 20 ARTHUR STREET PENRITH CA11 7TU
Description: Replacement windows to rear elevation of Grade II listed building

Response: No Objection

Planning application 19/0295
number:
Site address: 19 ARTHUR STREET PENRITH CA11 7TU
Description: Replacement of rear elevation windows of Grade II listed building

Response: No Objection

Planning Application 19/0335
Number:
Site Address: 4 CEDAR CLOSE PENRITH CA11 8TJ
Description: Extensions to front entrance porch and to rear/side
for new sun room.

Response: No Objection

Planning application 19/0329
number:
Site address: CUMBRIA STONE MONTAL PLACE GILWILLY
INDUSTRIAL ESTATE PENRITH CA11 9FE
Description: Proposed extension to stone cutting workshop

Response: No Objection

b) Planning Applications for Consideration

To consider the following applications for which information can be found on the Eden District Council Website <http://eforms.eden.gov.uk/fastweb/search.asp> by inserting the appropriate planning reference number.

Planning application 19/0152
number:
Site address: LAND SOUTHWEST OF MILE LANE REDHILLS PENRITH CA11
0DT
Description: Outline planning permission for use classes B1 (business),
B2 (general industrial), and B8 (storage and distribution)
with all matters reserved.

Planning application 19/0290
number:
Site address: THE PLAY STATION HUNTLEY AVENUE PENRITH CA11 8NU
Description: Change of use class from D1 (non-residential institutions)
use to C2 (residential institution) use.

Planning application 19/0295
number:
Site address: 19 ARTHUR STREET PENRITH CA11 7TU
Description: Listed building consent for replacement rear elevation
windows.

Planning application 19/0326
number:
Site address: GEORGE HOTEL DEVONSHIRE STREET PENRITH CA11 7SU
Description: Listed Building Consent for conversion of storage space into
3 no. hotel rooms, and garage into storage space.

Planning application number: 19/0342
Site address: OMEGA PROTEINS GREYSTOKE ROAD PENRITH CA11 0BX
Description: Development of a Class B2 industrial building.

Tree Works

Planning application number: 19/0341
Site address: 28 LOWTHER STREET PENRITH CA11 7UW
Description: T1 Remove multi-stemmed Beech 2m from gable; T2 Remove 2 Beech trees from rear garden; T3 Norway Maple - Remove lowest whorl of branches and 3-4 smaller branches overhanging neighbouring property; Penrith New Streets Conservation Area.

8. Terms of Reference

To review the terms of reference for the Planning Committee and Neighbourhood Plan Group and make any recommendations for change to Council.

9. Work Plan

To note the revised work plan

10. Inglewood Road Traffic Issues

To receive issues from local residents regarding speeding and consider lobbying Cumbria County Council to undertake a traffic survey and consider speed reduction measures on Inglewood Road.

11. Time of Meetings

To consider and set the time of meetings for the committee for the remainder of the municipal year.

12. Next Meeting

To note that the next Planning Committee Meeting will be held 8 July, in the Boardroom, Penrith Town Council Offices, Church House, 19-24 Friargate, Penrith

For the attention of the Planning Committee

Councillor S Jackson
Councillor G Bowen
Councillor D Knaggs
Councillor C Shepherd
Councillor H Snell

Councillor J Fallows – Standing Deputy

For information to all other Councillors

Councillor R Burgin

Councillor M Clark

Councillor J Davies

Councillor P Donald

Councillor N Hawkins

Councillor R Kenyon

Councillor D Lawson

Councillor C Whitby

PENRITH TOWN COUNCIL

PLANNING COMMITTEE

KEY MATTERS – Planning application, listed planning applications, advertisement applications & Neighbourhood Planning.

TERMS OF REFERENCE

| | |
|--------------------|---|
| MEMBERSHIP | EIGHT Members of Penrith Town Council |
| QUORUM | THREE Members of the Committee |
| POWER | Local Government Act 1972, Sections 101 and 102. |
| TERMS | The Council's Standing Orders apply to all meetings of the Committee. |
| | The Committee shall be appointed on an annual basis at the Annual Meeting of the Town Council. |
| | The first order of business of the first meeting of the Committee after its annual appointment will be to elect a Chairman |
| | Unless the Council directs otherwise, the Committee may arrange to devolve any of its functions to a Sub-Committee or to Officers of the Council |
| | The Committee will meet monthly |
| | Meetings shall be open to the public unless the Committee feels it appropriate to exclude the press and public for specific items |
| | Members of the Committee will receive an agenda and supporting papers in accordance with the Councils Standing Orders |
| | All Members of the Council will receive an agenda only, sent via email |
| | Notice of meetings will be published in accordance with the Councils Standing Orders |
| LIMITATIONS | Only Members of the Committee may vote on agenda items |
| | Non-Members of the Committee may attend in their capacity as a Councillor and will be allowed to speak on an agenda item with the agreement of the Chairman |
| | Non-Members of the Committee are subject to the same rules as Committee Members regarding confidentiality and the requirements of the Code of Conduct |
| | Non-Members of the Committee have no more rights at Committee meetings than members of the public. |

PLANNING COMMITTEE RESPONSIBILITIES

DELEGATED POWERS **The committee has delegated authority:**

| | |
|---|--|
| To consider and provide responses to planning applications made to Eden District Council for planning permission | To respond to all planning matters. Contentious and significant applications will be referred to full Council for consideration |
| Consider and provide responses to any proposals by the Local Planning Authority to make Tree Preservation Orders | To respond |
| Consider consultation responses to the Government's Planning Inspectorate and other appropriate bodies. | To respond |
| Consider and provide responses with respect to the stopping up, diversion, maintenance or creation of public rights of way | To respond |
| Consider and provide responses with respect to footpath/bridleway creation orders, highway adoption orders and other highway notices | To respond |
| Consider and recommend responses to any proposals with respect to street naming | To respond |
| Consider and provide responses to proposals with respect to highway and traffic regulation issues and orders | To respond |
| To develop and implement a Neighbourhood Plan for Penrith | To lead on the Neighbourhood Plan. |
| To delegate areas of responsibility to either a sub-committee or to an officer | To delegate |
| To formulate budget recommendations for the next financial year, for consideration by F & R Committee | Delegated financial powers within the approved budget for expenditure related to the Neighbourhood Plan budget Authority to apply for grants for a Neighbourhood Plan and for related expenditure from the grant awards. |
| To develop Planning Policy | To design, develop and approve Planning Policy in collaboration with the Neighbourhood Plan Group |

PENRITH TOWN COUNCIL

PENRITH NEIGHBOURHOOD PLAN GROUP

KEY MATTERS: Neighbourhood Plan

TERMS OF REFERENCE

PENRITH NEIGHBOURHOOD PLAN GROUP (PNPG)

1. PURPOSE OF THE PNPG

- 1.1 Penrith Town Council is the qualifying body for the preparation of a Neighbourhood Plan for their civil parish area. The Town Council has a standing Planning Committee which will oversee the Neighbourhood Plan
- 1.2 The Planning Committee may establish a Task & Finish Group to facilitate the creation of the plan. The PNPG sits as the Project Board for project management and decision making purposes and will lead the preparation of the Penrith Neighbourhood Plan. The PNPG will be known as the Penrith Neighbourhood Plan PNPG (PNPG) and will be established initially for two years after the designation of the parish
- 1.3 The PNPG will guide and formulate the content of the Plan and all associated evidence and analysis up to Preferred Option Consultation Draft stage
- 1.4 The objective of the PNPG is to produce a sound Neighbourhood Plan for the Parish of Penrith that defines the spatial planning policy priorities identified by the community taking into account all representations made during the plan-making process and having regard to all relevant existing plans and evidence. The Plan will include or be supported by an appropriate delivery plan setting out, where relevant, the means by which these policy priorities may be implemented

2. PURPOSE

The purpose of the PNPG is to support Penrith to undertake the following:

- 2.1 Research and ensure support for the Neighbourhood Plan
- 2.2 Identify sources of funding support for the Neighbourhood Plan and prepare a budget
- 2.3 Put in place a monitoring system for checking on expenditure on the Neighbourhood Plan Project budget fund
- 2.4 Ensure there is a system of regular reporting back to the Town Council on all matters including the budget
- 2.5 Communicate and liaise with all relevant bodies to ensure the Neighbourhood Plan is effective
- 2.6 Ensure the involvement of the whole community in order to collect the views and opinions of as many diverse PNPGs as exist in the community.
- 2.7 Identify appropriate types of surveys and questionnaires to be used in order to gather information and evidence to be used
- 2.8 Analyse the results of any surveys and questionnaires in order to prepare a report for inclusion in the final Plan
- 2.9 Prepare a Project plan identifying appropriate timescales and responsibilities including the lead bodies and organisations

- 2.10 Prepare the policies for inclusion within the Plan according to the wishes of the community identified through the engagement process
- 2.11 Submit the draft plan for testing and examination and be prepared to act on the result
- 2.12 Liaise with the Local Planning Authority to undertake and oversee the referendum

3. MEMBERSHIP

- 3.1 No more than 12 members in total with a quorum of 5
- 3.2 To be made up of Town Councillors who are members of the Planning Committee and non-council members with expertise or an interest the proposed policy topics. It is anticipated that the non-council members may change as topics are completed which are listed for illustrative purposes only:
 - a. Housing
 - b. Built Environment
 - c. Open Spaces
 - d. Sustainability
 - e. Transport & Infrastructure
 - f. Cultural Heritage
 - g. Inclusivity
 - h. Economic Development
 - i. Amenities and Facilities
- 3.3 Penrith Town Council insurance will cover the activities of the PNPG and volunteers, but PNPG members, in liaison with the Clerk, will ensure that terms of the insurance are not breached
- 3.4 Town Councillors who are members of the PNPG, will be expected to act as a liaison between the PNPG and the Planning Committee and the Town Council. They are responsible for ensuring there is a regular agenda item for a regular report back to the Town Council
- 3.5 Mini Task and Finish Groups know as Topic Groups may be set up to undertake specific tasks identified by the PNPG such as data collection, data analysis, engagement, consultation and to focus on topic as listed a. to i. above.
- 3.6 The make-up and objectives of each of the Topic Group will be agreed by the PNPG and will be regularly reviewed by the full PNPG who will make any appropriate changes and additions if the need arises
- 3.7 The PNPG will ensure all that activities comply with the Data Protection Act, including the storing of confidential information
- 3.8 The PNPG will be established for a time-limited period
- 3.9 The project is intended to run until a Plan has been presented for independent examination
- 3.10 The PNPG will remain active until the independent examiners report is published.
- 3.11 All communications, publications, consultation and community engagement exercises will be endorsed directly by both the Planning Committee and the PNPG

4. MEETINGS

- 4.1 PNPG meetings are informal and will take when required and dates will be added to the website. The Town Council will arrange the agenda and venue for the meetings

- 4.2 The PNPG will elect a chair and vice-chair from its membership, both of whom will be town councillors. The chair will be reviewed as part of the Town Council's annual scheme of delegation review
- 4.3 Decisions made by the PNPG should normally be by consensus at PNPG meetings. Where a vote is required each member shall have one vote and taken forward for approval to Full Council
- 4.4 A minimum of five members shall be present where matters are presented for decisions to be taken. A simple majority will be required to support any motion
- 4.5 The Chair, or in their absence the Vice-Chair shall have one casting vote
- 4.6 PNPG members shall declare pecuniary interests at meetings where appropriate

5. REPORTING AND COMMUNICATION

- 5.1 The chairman will report regularly to the Planning Committee and Full Council setting out progress on its work
- 5.2 The process will be supported by the Town Council as local authority and qualifying body
- 5.3 The Town Council will approve the Submission Draft Neighbourhood Plan prior to publication for consultation and independent examination

6. SUPPORT

- 6.1 The Town Council will provide a clerk to support the PNPG and an appropriately qualified planning consultant

7. CONDUCT

- 7.1 The PNPG will follow the code of conduct set out by Penrith Town Council.
- 7.2 The PNPG as a whole is accountable to the wider community for ensuring that the Plan reflects their collective expectations.
- 7.3 The PNPG will achieve this through applying the following principles:
 - I. Work with mutual trust and respect, and combine their expertise;
 - II. Be clear when their individual roles or interests are in conflict;
 - III. Provide feedback from PNPG meetings;
 - IV. Inform the Steering PNPG when they are unable to deliver agreed actions;
 - V. Treat everyone with dignity, courtesy and respect regardless of their age, gender, sexual orientation, ethnicity, ability, or religion and belief; and
 - VI. Actively promote equality of access and opportunity.

REVIEWED MAY 2017

APPROVED JUNE 2017

PENRITH TOWN COUNCIL

PLANNING COMMITTEE: **3 June 2019**
MATTER: **COUNCIL PLAN MONITORING**
AUTHOR: **R. RICHARDSON**
DEPUTY TOWN CLERK

ITEM NO:

1. Purpose of Report

Members are asked to review the Work Plan previously agreed on 3 December 2018 and note the budget for 2019/20 approved by Council.

2. Recommendation

That the updated Work Plan be noted and approved.

3. Report Target/Measures

The Work Plan takes the relevant priorities from the Council Plan 2016 -2021. The Work Plan is how the Councils priorities, objectives and strategic activities as recorded in the Council Plan are delivered.

4. Policy Framework

The Council has six priorities which are:

Health & Wellbeing:

- To assume responsibility for devolved assets and services that contributes to the quality of life for residents and the visitor experience of Penrith.
- To preserve and enhance the nature of the town.
- To support and contribute to the social fabric of the Town, enhancing community facilities and supporting arts and culture.

Economic Development:

- To support and contribute to the economic growth and prosperity of the town through encouraging inward investment, sustainable employment, tourism and provision of devolved services.
- To support employment initiatives that deliver better paid employment, apprenticeships and encourage skills development.

Transport:

- To value the role of public transport and community transport schemes in influencing the vitality of the Towns economy
- To provide pedestrian and cycling opportunities that are safe, reliable and enhance the visitor experience.
- To support and contribute to sustainable transport.
- To support and lead on actions identified within the Community Led Plan.

Growth:

- To support sustainable appropriate development, where this meets local planning criteria.
- To develop a Neighbourhood Plan for Penrith.
- To protect and preserve local amenity.

Community Engagement:

- To encourage and facilitate community engagement ensuring those members of the community with the smallest voice are heard.
- To value the community's contributions and give them, due consideration.

Core Council Business:

- To ensure that the Council is run in a lawful and business-like manner.
- To give confidence in the new model of service delivery and decision-making.
- To provide good governance that provides:
 - Clear and effective decision-making.
 - Clarity about lines of responsibility.
 - Accountability for the different levels of decision-making.

5. Implications

Legal

There are no legal implications arising from this report.

Financial

Any decision to reduce or increase resources must be made within the context of the Council's resolved priorities. The Planning Committee has delegated authority to manage funds related to the Neighbourhood Plan.

6. Risk Management

Risk Management is a process whereby attempts are made to identify, actively control and reduce risk to protect the council. This covers not only the traditional areas of insurable risk but also the organisational risk that the council faces in undertaking all its activities.

The objectives in the Council's Plan take account of the responsibilities of the Council and the risks associated with them.



Penrith Town Council

BUDGET 2019/20

| AMENDED BUDGET 2018/19 | BUDGET HEADING | FORECAST OUTTURN 2018/19 | PROPOSED BUDGET 2019/20 |
|------------------------------|---------------------------------|--------------------------------|-------------------------------|
| | Planning Committee | | |
| 8,000 | Officer Support | 8,000 | 0 |
| 9,500 | Planning Consultancy | 9,500 | 0 |
| 23,500 | Consultation | 23,500 | 0 |
| 0 | Block Allocation | 0 | 20,000 |
| 41,000 | Planning Committee Total | 41,000 | 20,000 |

Planning Committee and Neighbourhood Plan Group Workplan Review 2019-2020

| Strategic Priority 1: Health & Wellbeing | | | | Responsibility - ALL | |
|---|--|------------|--|--|--|
| Objective | Target/Measure | Timescales | Progress at 3 December 2018 | Outturn - progress at 3 June 2019 | Reason for any under performance and revised date when target will be met |
| Develop & Implement a comprehensive and sustainable long-term plan for parks and green spaces | 1. Develop an Open Spaces Strategy as part of the Neighbourhood Plan process which would include inviting developers to include green open spaces in perpetuity and landscaping using native trees and fruit trees in design briefs. | 2016-2019 | <p>1. All green spaces have been identified through the NP process with some spaces identified for additional protection through the NP</p> <p>2. The only green space devolved to the Town Council is Fairhill. CCC have agreed to devolve Thacka Glen to the TC. Negotiations are still ongoing with EDC for play areas and green spaces</p> | <p>1. All green spaces have been identified through the NP process with some spaces identified for additional protection through the NP</p> <p>2. The only green space devolved to the Town Council is Fairhill. CCC have agreed to devolve Thacka Glen to the TC. Negotiations are still ongoing with EDC for play areas and green spaces</p> | A delay in devolution has resulted in a delay to the open spaces strategy which has still to be developed. |

| Objective | Target/Measure | Timescales | Progress at 3 December 2018 | Outturn - progress at 3 June 2019 | Reason for any under performance and revised date when target will be met |
|---|---|-----------------------------------|--|--|--|
| Develop & Implement a comprehensive and sustainable long-term plan for parks and green spaces (continued) | 2. Develop Management & Improvement Plans (MIPs) for all parks & green spaces | 2016-2019 | Work on developing a management plan will commence once green spaces have been mapped, assessed and finalised | Green spaces have been assessed and mapped. | Work will commence on management plans once the green spaces have been devolved. |
| Value & Protect Penrith's parks and green spaces | <p>1. Create functional maps of Penrith's green spaces and green links and create on line interactive route maps</p> <p>2. Research and plan a network of corridors linking Penrith's open spaces and the river as part of the Neighbourhood Plan process</p> | <p>2016-2019</p> <p>2016-2019</p> | <p>1. Mapping green spaces, wildlife corridors, cycle and walking routes has been undertaken as part of the NP process.</p> <p>2. Functional maps will need to link with the development of the website.</p> | <p>1. Mapping green spaces, wildlife corridors, cycle and walking routes has been undertaken as part of the NP process.</p> <p>2. Functional maps will need to link with the development of the website.</p> | This will be a longer on-going piece of work so the timescale should be reviewed |

| Objective | Target/Measure | Timescales | Progress at 3 December 2018 | Outturn - progress at 3 June 2019 | Reason for any under performance and revised date when target will be met |
|---|---|-------------------|---|---|--|
| Value & Protect Penrith's parks and green spaces (continued) | 3. Register open spaces and use national agencies to support their preservation such as spaces in trusts for additional protection | 2016-2019 | 3. All spaces have been mapped and assessed against national criteria and some areas designated for added protection in the NP document. | 3. All spaces have been mapped and assessed against national criteria and some areas designated for added protection in the NP document. | |
| Provide inclusive walking and cycling opportunities in and around Penrith | Encourage the development of a network of improved walking and cycling routes in and around the town, to shared-use footpath standards when & where possible. Discuss with planners integrated sustainable low carbon routes as part of design briefs | 2016-2019 | Developers are encouraged to include sustainable walking and cycling routes in new developments. This is included in Policy 11 of the NDP | Developers are encouraged to include sustainable walking and cycling routes in new developments. This is included in Policy 11 of the NDP | |

| Objective | Target/Measure | Timescales | Progress at 3 December 2018 | Outturn - progress at 3 June 2019 | Reason for any under performance and revised date when target will be met |
|--|--|-------------------|--|---|--|
| Promote accessibility & inclusivity | Invite Penrith Access Group to participate in the Neighbourhood Plan | 2016-2019 | Penrith Access Group have a standing invitation to attend the meetings of the Neighbourhood Plan Group | Penrith Access Group have a standing invitation to attend the meetings of the Neighbourhood Plan Group. | At the present time this group are not meeting. |
| Protect & improve Penrith's tree lined streets for future years and generations and to facilitate flood ameliorisation | Develop and planning documents that requires tree planting in respect of new developments. | 2016-2019 | Developers encouraged to include landscaping using native trees and fruit trees | Developers encouraged to include landscaping using native trees and fruit trees in the NP – Policy 6.6 | |

| Priority | Target/Measure | Timescales | Progress at 3 December 2018 | Outturn - progress at 3 June 2019 | Reason for any under performance and revised date when target will be met |
|---|--|------------------------------|--|--|---|
| Pedestrianisation | Work closely with partners with a view to developing the town centre pedestrianisation via the Neighbourhood Plan process | 2016-2019 | Additional consultation as part of the NP process will be undertaken to gauge additional views. | Additional consultation has been undertaken as part of the NP process to gauge the views of the public and businesses. | |
| Extend town centre improvements with the implementation of a coherent design for street furniture and landscaping | Commission a report setting out guidelines on future street furniture, signage, soft and hard landscaping, lighting and their maintenance in the town centre | 2016-2019 ongoing thereafter | <p>Officers are already considering guidelines for benches.</p> <p>Community consultation with groups will help to develop this further with regard to seating etc</p> | <p>In November 2018 the TC agreed a policy for benches to create a standard theme through the town.</p> <p>Comments have been received as part of the community consultation on the Neighbourhood Plan</p> | At the present time signage and landscaping (flowerbeds) is a County or District function. Officers are liaising with the appropriate authorities |

| Strategic Priority 2: Economic Development | | | | Responsibility - ALL | |
|--|--|----------------------------|---|---|--|
| Priority | Target/Measure | Timescales | Progress at 3 December 2018 | Outturn - progress at 3 June 2019 | Reason for any under performance and revised date when target will be met |
| Look at improvements to the town centre including the development of an arts/cultural area | 1. Commission a specialist report setting out guidelines on shopfronts, street furniture and street scape and establish a cultural strategy to explore how to enhance and develop them in the town | 2017-18 ongoing thereafter | 1. EDC has a design guide on shop fronts. 2. Officers are preparing a benches policy for Members' consideration 3. Policy 16 of the NDP covers shopfront design | 1. EDC has a design guide on shop fronts. 2. In November 2018 the TC agreed a policy for benches to create a standard theme through the town. 3. Policy 16 of the NDP covers shopfront design | 2019-2020 This is tied to the consultation and production of the Neighbourhood Plan. |
| Transport Infrastructure | 1. Work with EDC and CCC to improve highways infrastructure in and around Penrith, improve traffic congestion and reduce carbon emissions from town centre traffic | 2016-2019 | 1. CCC have undertaken reviews on highways issues raised by PTC and fed back their response 2. CCC's transport and parking study is due to commence shortly. | 1. CCC review on highways issues raised by PTC and feed back their response 2. PTC have asked to be involved in CCC's transport and parking study which has not yet started. | 2019 – ongoing This will be impacted upon by EDC's Masterplan document, a review of the Local Plan and the tender process for the parking and movement study. |

| Priority | Target/Measure | Timescales | Progress at 3 December 2018 | Outturn - progress at 3 June 2019 | Reason for any under performance and revised date when target will be met |
|--------------------------------------|---|------------|--|--|---|
| Transport Infrastructure (Continued) | Work with EDC and CCC to improve highways infrastructure in and around Penrith, improve traffic congestion and reduce carbon emissions from town centre traffic | 2016-2019 | 3. The Highways Agency have agreed funding to dual the A66 and EDC have put forward plans for an eastern by-pass. | 3. The public consultation for the A66 duelling has commenced | |
| Parking | 1. Encourage EDC to pursue a strategic review of parking provision in the town including location and number, to ensure it is sufficient for those working in and visiting the town | 2016-2019 | 1. CCC movement and parking study is being scoped. 2. PTC have requested that on and off street parking be included in the study. | 1. CCC movement and parking study is due to commence shortly. PTC have requested to be involved. | |

| Priority | Target/Measure | Timescales | Progress at 3 December 2018 | Outturn - progress at 3 June 2019 | Reason for any under performance and revised date when target will be met |
|---------------------|--|------------|--|---|---|
| Parking (Continued) | Encourage EDC to pursue a strategic review of parking provision in the town including location and number, to ensure it is sufficient for those working in and visiting the town | 2016-2019 | 3. PTC asked EDC to undertake a scrutiny review on off street parking in the town. This was rejected in favour of EDC members receiving a presentation but PTC have asked that the Parking Study be a complete on and off street study with involvement from CCC, EDC and PTC. | 3. PTC to consider requesting EDC to look at providing cheaper long term parking for workers and visitors on a similar scheme to SLDC where in certain car parks it is £1 all day if ticket is purchased before 9am as detailed in the supporting actions of the Neighbourhood Plan | There was a delay in scoping the parking and movement study which has now gone out to tender. |

| Strategic Priority 4: Growth | | | | Responsibility - ALL | |
|-------------------------------------|---|-------------------|--|--|--|
| Priority | Target/Measure | Timescales | Progress at 3 December 2018 | Outturn - progress at 3 June 2019 | Reason for any under performance and revised date when target will be met |
| Consultation | Respond to planning application consultations from the local planning authority | Ongoing | <p>1. All planning applications for Penrith are responded to within the necessary planning timescales.</p> <p>2. Extensions to the timescales are requested if necessary to enable PTC to consider the application fully.</p> <p>3. Planning Applications going to committee are advertised and shared on the Facebook page and comments invited</p> | <p>1. All planning applications for Penrith are responded to within the necessary planning timescales.</p> <p>2. Extensions to the timescales are requested if necessary to enable PTC to consider the application fully.</p> <p>3. Planning Applications going to committee are advertised and shared on the Facebook page and comments invited</p> | |

| Priority | Target/Measure | Timescales | Progress at 31 March 2018 | Outturn - progress at 3 December 2018 | Reason for any under performance and revised date when target will be met |
|--------------------------|---|------------|--|---|--|
| Consultation (Continued) | Respond to planning application consultations from the local planning authority | Ongoing | 4. A section has been added to the website and an information sheet put in the noticeboard advising the public to send any objections to applications to the Town Council as well as EDC | Members of the public and developers are requesting attendance at meetings of the Planning Committee to submit their views on planning applications. | |
| Neighbourhood Plan | 1.Develop and implement a Neighbourhood Plan | 2016-2019 | The draft NDP will be considered by Council on 10 December prior to undertaking the Regulation 14 Consultation early in 2019 | The Regulation 14 Consultation on the Neighbourhood Plan has been undertaken, the responses analysed and consideration given to amendments to the document. | The Regulation 14 Consultation was delayed due to the release of the Penrith Masterplan. |

| Priority | Target/Measure | Timescales | Progress at 31 March 2018 | Outturn - progress at 3 December 2018 | Reason for any under performance and revised date when target will be met |
|--|--|-------------------|--|--|--|
| Ensure appropriate and high quality developments are encouraged and supported. | 1. Actively participate in planning consultations and encourage developers to talk to PTC prior to submitting their applications so that we can encourage all new developments to include an element of affordable housing, housing that matches the demographic and other features such as open spaces and play areas for the benefit of the people who will live there and which fit in with the vernacular of the town. | Ongoing | 1. All developers have been contacted and invited to talk to PTC prior to submitting their application. Where this hasn't happened and an application has been submitted for consideration, individual developers are invited to a meeting of PTC to explain the development and hear about the features that PTC would wish to see in the full application. | 1. All developers have been contacted and invited to talk to PTC prior to submitting their application. Where this hasn't happened and an application has been submitted for consideration, individual developers are invited to a meeting of PTC to explain the development and hear about the features that PTC would wish to see in the full application. | |