



Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR
Tel: 01768 899 773 Email: office@penrithtowncouncil.co.uk

Minutes of the video conference live event

FINANCE COMMITTEE

Held virtually via 'Zoom' video conference on

Monday **29 June 2020** at 2.15pm

PRESENT

Cllr. Bowen	Pategill Ward	Cllr. Jackson	North Ward
Cllr. Burgin	South Ward	Cllr. Kenyon	North Ward
Cllr. Hawkins	East Ward	Cllr. Shepherd	East Ward

Responsible Finance Officer
Services and Contracts Manager

MINUTES OF THE FINANCE COMMITTEE 29 JUNE 2020

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") come into force on 4 April 2020.

Section 78 of the 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year. The Regulations apply to local council meetings, committees, and sub-committees.

PART I

FIN20/01 APOLOGIES FOR ABSENCE

There were no apologies for absence.

FIN20/02 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Members noted that no declarations of interests or requests for dispensations by Members in respect of items on the agenda were received prior to the meeting.

FIN20/03 PUBLIC PARTICIPATION

Members noted that there were no questions or representations that had been received from members of the public prior to the meeting.

FIN20/04 EXCLUDED ITEM: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Members confirmed that no matters should be considered without the presence of the press and public.

FIN20/05 BUDGETARY CONTROL STATEMENT 2020/21: 31 MAY 2020

Members considered the Budgetary Control Statement 2020/21 Expenditure to month end 31 May 2020.

RESOLVED THAT

The Budgetary Control Statement of expenditure to 31 May 2020 be approved and go forward for final ratification by Full Council.

FIN20/06 PAYMENTS FOR APPROVAL

Members noted that Cllr Kenyon and Cllr Shepherd accessed the Electronic Banking System and verified and confirmed that the banking transaction history ran concurrently from the last meeting and agreed with the transactions circulated with the meeting documents. Members considered the Monthly Report of Payments for May 2020.

RESOLVED THAT

- i. The monthly report of payments be approved.
- ii. Cllr Jackson and Cllr Kenyon check the EBS and the Monthly Report of Payments for the meeting of the Finance Committee on the 21 September 2020.

FIN20/07 BANK RECONCILIATION

Members considered the Bank Reconciliation for the HSBC Bank account for the period ending 31 May 2020.

RESOLVED THAT

The Bank Reconciliation for the HSBC Bank account for the period ending 31 May 2020 be approved and signed by Cllr Burgin and Cllr Bowen.

FIN20/08 INVESTMENTS CCLA

Members noted that a transfer of £300,000 has been made from the HSBC account to the CCLA Investment Fund.

FIN20/09 NEXT MEETING

Members noted the next meeting was scheduled for Monday 21 September 2020 at 6.00pm, Board Room, Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR or that the meeting may be convened by video conferencing.

CHAIR:

DATE:

**FOR THE INFORMATION OF ALL MEMBERS OF
THE PLANNING COMMITTEE
AND FOR INFORMATION TO ALL REMAINING MEMBERS OF THE TOWN
COUNCIL**

ACCESS TO INFORMATION

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website or, in the case of planning applications, the link to applications on the Eden District Council Website can be found above:

www.penrithtowncouncil.co.uk

Background Papers

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Wednesday via office@penrithtowncouncil.co.uk