



# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR  
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**Draft** Minutes of the video conference extra ordinary meeting of

## **COMMUNITY, CULTURE & ECONOMIC GROWTH COMMITTEE**

Held on **Monday 12 October 2020**

### **PRESENT**

Cllr. Davies	West Ward	Cllr. C. Shepherd	East Ward
Cllr. Donald	North Ward	Cllr. Snell	West Ward
Cllr. Knaggs	West Ward		

Economic Development Officer  
Community Engagement Officer  
Deputy Town Clerk

# **DRAFT MINUTES VIRTUAL CCEG MEETING EXTRA ORDINARY**

**MONDAY 5 OCTOBER 2020**

Due to the current restrictions in place, this meeting was a virtual meeting and therefore would not take place in a physical location. Therefore, this was a meeting in public, not a public meeting.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") come in to force on 4 April 2020.

Section 78 of the 2020 Regulations enables local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year. The Regulations apply to local council meetings, committees, and sub-committees.

**In the absence of the Chair, the Deputy Chair led the meeting**

## **CCEG 20/17 Apologies for Absence**

**RESOLVED THAT** it be noted that apologies had been received from Councillor Jackson.

## **CCEG 20/18 Confirmation of Minutes of Previous Meeting**

**RESOLVED THAT** the Deputy Chair be authorised to sign the minutes of this meeting held

1. Monday 27 July 2020; and
2. Monday 3 August 2020

As a correct record.

## **CCEG 20/19 Public Participation and Representations**

**RESOLVED THAT** it be noted that no questions, petitions or statements had been received in advance of the meeting.

## **CCEG20/20 Declaration of Interests and Requests for Dispensations**

**RESOLVED THAT** it be noted that no declarations of interest of any disclosable pecuniary or other registrable interests relating to any items on the agenda for this meeting had been received in advance of the meeting.

The following declarations were made at the meeting:

1. Councillor Donald declared a registrable interest in the second grant application to be considered as he had previously been involved with the applicant.
2. Councillor Davies declared a registrable interest in the second grant application as he knew the applicants through membership of another group.

### **CCEG20/21 Excluded: Public Bodies (Admission to Meetings) Act 1960**

Members were asked to consider whether agenda item 15 should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as publicity relating to that (any of those) matter/s may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons noted in relation to that matter on the agenda.

**RESOLVED THAT** agenda item 15 be considered in private session without the press and public.

### **CCEG20/22 Resolutions Report**

**RESOLVED THAT** the Resolutions Report be received and noted.

### **CCEG20/23 Work Plan Report – Economic Development Report**

**RESOLVED THAT** the report be received and noted.

### **CCEG20/24 Work Plan Report – Community Engagement**

**RESOLVED THAT:**

1. the report be received and noted, but that where progress was noted as complete and on-going, more information should be provided to say what aspect had been completed and what was still on-going; and
2. an informal demo and briefing regarding Dialogue should be set up for Members.

### **CCEG20/25 In Bloom**

Members were advised that the Community Gardeners had done a fantastic job with a memorial flowerbed, the war memorial and at Penrith Station which had subsequently won Station of the Year. The In Bloom film had been distributed and had featured on the front of the RHS newsletter and on the Cumbria in Bloom website. The planters in town had been planted and would contain foliage for winter.

Members were also advised that Penrith BID had committed to fund In Bloom in 2021 and that more information would come back to Committee in due course.

### **CCEG20/26 2021/22 Budget: Process and Proposals**

**RESOLVED THAT:**

1. No further revision was needed to the reduced budget of £96,030 for the current financial year;
2. the indicative total budget of £99,330 currently shown in the Medium Term Financial Forecast is appropriate for 2021/22, with the addition of a reasonable allocation for Covid-19 response;
3. the reductions made in the current year should be re-instated in 2021/22; and
4. there were no service development proposals to be submitted as growth bids in the 2021/22 budget process.

## **CCEG20/27 106 Bus Partnership – Community Transport Meeting**

Members were advised that the Parish Councils along the route of the 106 bus had been contacted, and that a survey asking the public what level of transport was needed was being prepared and would be brought back to this committee.

## **CCEG20/28 Penrith 1940's Weekend 2021**

**RESOLVED THAT** Officers be given delegated authority to work with the same group who were involved in the VE Day 75 event to organise a free family event on Saturday 8<sup>th</sup> May 2021 to coincide with Brougham Hall 1940s Wartime Weekend, taking into account the situation at the time.

## **CCEG20/29 Arts and Cultural Strategy**

Members received an update on the progress of the Arts and Cultural Strategy, noting that the timescales had to be fluid to take into account Covid-19. Composition of the Stakeholder Group was discussed and some concerns about potential membership expressed.

### **RESOLVED THAT**

1. the membership of the steering group be restricted to 12 and, as such, it is essential that members are Penrith based and representative of the arts and cultural offering of Penrith;
2. suggestions for potential membership of the Stakeholder Group be sent to the Economic Development Officer; and
3. a copy of an SLA be requested from Eden District Council.

## **CCEG20/30 Next Meeting**

**RESOLVED THAT** it be noted that the next meeting was scheduled to be held on 14 December 2020 at 6.00pm, Unit 2, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR or that the meeting may be convened on this date via video conferencing.

## **Private Session**

**There is one item in this Part of the Agenda**

### **Part Two**

There is one item in this part of the Agenda, which should be considered in private. The reason that the item is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Part 1 of Schedule 12A of the Local Government Act 1972: Paragraph 3 - Exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).

## **CCEG20/31 Grant Applications**

Members considered grant applications from Carleton Park Recreation Group and

In relation to Carleton Park Recreation Group it was

### **RESOLVED THAT:**

1. the grant be awarded;

2. Officers provide support to ensure that they have the appropriate policies (such as Equality & Diversity and GDPR) in place; and
3. enquiries be made regarding the long-term maintenance of the path.

In relation to the application for Restore it was

**RESOLVED THAT** the application be rejected on the following grounds:

1. no details have been submitted about the accreditation of either the course or the trainers;
2. what is proposed is highly skilled and, carried out incorrectly, could cause more damage and there are no details about support for the trainees;
3. no costings have been submitted for DBS checks which should be essential when working with vulnerable people;
4. safeguarding plans are essential and should have been provided;
5. costs have not been sufficiently explained ie for a properly accredited course with accredited trainers a much higher cost would be expected;
6. there are no details about the duration and format of the course.

It was further **RESOLVED THAT** a fresh application could be considered which contained all the information required.

**CHAIR:**

**DATE:**

**FOR THE ATTENTION OF ALL MEMBERS OF THE CCEG COMMITTEE AND FOR  
INFORMATION FOR MEMBERS OF THE TOWN COUNCIL**

**ACCESS TO INFORMATION**

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website:

[www.penrithtowncouncil.co.uk](http://www.penrithtowncouncil.co.uk)

**Background Papers**

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Wednesday via [office@penrithtowncouncil.co.uk](mailto:office@penrithtowncouncil.co.uk)