



Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR
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Minutes of the video conference event

FINANCE COMMITTEE

Held virtually via 'Zoom' video conference on
Monday **16 November 2020** at 6.00pm

PRESENT

Cllr. Burgin	South Ward	Cllr. Shepherd	East Ward
Cllr. Jackson	North Ward		

Responsible Finance Officer
Services and Contracts Manager

MINUTES OF THE FINANCE COMMITTEE 16 NOVEMBER 2020

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") come into force on 4 April 2020.

Section 78 of the 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year. The Regulations apply to local council meetings, committees, and sub-committees.

PART I

FIN20/34 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Kenyon. Councillor Hawkins was absent without apologies.

FIN20/35 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

Members authorised the Chair to sign the Minutes of the Meeting of the Finance Committee held on Monday 21 September 2020 as a true and accurate record.

FIN20/36 PUBLIC PARTICIPATION AND REPRESENTATIONS

Members noted that there were no questions or representations that had been received from members of the public prior to the meeting.

FIN20/37 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Members noted that no declarations of interests or requests for dispensations by Members in respect of items on the agenda were received prior to the meeting.

FIN20/38 EXCLUDED ITEM: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Members confirmed that there were no matters that should be considered without the presence of the press and public.

FIN20/39 BUDGETARY CONTROL STATEMENT 2020/21: 31 OCTOBER 2020

Members considered the Budgetary Control Statement 2020/21 Expenditure to month end 31 October 2020.

RESOLVED THAT:

The Budgetary Control Statement of Expenditure to 31 October 2020 be approved and go forward for final ratification by Full Council.

FIN20/40 PAYMENTS FOR APPROVAL

Members noted that Cllr Jackson and Cllr Shepherd accessed the Electronic Banking System and verified and confirmed that the banking transaction history ran concurrently from the last meeting and agreed with the transactions circulated with the meeting documents. Members considered the Monthly Report of Payments for September and October 2020.

RESOLVED THAT:

- i. The monthly report of payments be approved.
- ii. Cllr Burgin and Cllr Jackson check the EBS and the Monthly Report of Payments for the meeting of the Finance Committee on the 11 January 2021.

FIN20/41 BANK RECONCILIATION

Members considered the Bank Reconciliation for the HSBC Bank account for the period ending 30 September and 31 October 2020.

RESOLVED THAT:

The Bank Reconciliation for the HSBC Bank account for the period ending 30 September and 31 October 2020 be approved and signed by Cllr Burgin.

FIN20/42 PHOTOCOPIER

Members considered the report to approve the purchase of a new office photocopier.

RESOLVED THAT:

A new office photocopier be purchased that prints 32ppm with the costs being met from the Information Technology budget.

FIN20/43 CORNMARKET BANDSTAND

Members considered the report to agree the fee chargeable for the use of the Bandstand area by the Board and Elbow in 2020 and to give delegated authority to the Services and Contracts Manager for future uses.

RESOLVED THAT:

- i. The hire fee for the Board and Elbows use of the Cornmarket Bandstand area in 2020 be waived.
- ii. The hire fee for all uses of the Cornmarket Bandstand be waived up to the 31 March 2021.
- iii. The Services and Contracts Manager be given delegated authority to approve the permission for use of the Cornmarket Bandstand area for the remainder of 2020 and through 2021, and a list of uses up to the 31 March 2021 be reported to Finance Committee.

FIN20/44 FOOTWAY LIGHTING BOWSCAR

Members noted that Electricity North Wests plans to undertake works affecting footway lighting in Bowscar are in abeyance.

FIN20/45 NEXT MEETING

Members noted the next meeting was scheduled for Monday 11 January 2021 at 6.00pm, Board Room, Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR or that the meeting may be convened by video conferencing.

CHAIR:

DATE:

**FOR THE INFORMATION OF ALL MEMBERS OF
THE PLANNING COMMITTEE
AND FOR INFORMATION TO ALL REMAINING MEMBERS OF THE TOWN
COUNCIL**

ACCESS TO INFORMATION

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website or, in the case of planning applications, the link to applications on the Eden District Council Website can be found above:

www.penrithtowncouncil.co.uk

Background Papers

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Wednesday via office@penrithtowncouncil.co.uk